

FREQUENTLY ASKED QUESTIONS (FAQs)
Grants programme in the area of communication
2016-2019

Calls for proposals
COMM/FPA/2016
COMM/SUBV/2016/M
COMM/SUBV/2016/E

Ref.	Question (similar questions have been grouped)	Answer
1	When will the next call for "Financial support for communication actions aimed at raising public awareness and encouraging wide public interest in the European Decisional Process" be published?	1) The call for proposals for partnership in the media category (COMM/FPA/2016) was published on 22 April 2) The call for proposals for grants in the events category is expected to be published at the beginning of May 2016 2) The call for proposals for grants in the media category is expected to be published mid-June 2016
2	We would like to become a Partnership Applicants in the category of the media. Could you please tell me what we have to do, to become partnership applicants?	Please see the requirements set out in the call for proposals for partnership available at http://www.europarl.europa.eu/contracts-and-grants/en/20150201PVL00100/Grants
3	Would be possible to continue a programme which has already received a grant from the EP under the next grant programme as we think we could distribute it to more media and companies?	The only criterion is that the project proposal must be in line with the requirements of the call for proposals. It is up to the applicant to define if it is more relevant to present a brand new project or a follow-up action.
4	- My organisation signed a partnership with the EP in 2012. Do I need to apply again for partnership? - I would like to know if this partnership is valid for future calls or if I have to re-apply for partnership according to CALL FOR PROPOSAL FOR PARTNERSHIP COMM / FPA / 2016. - organisations like us that we had a framework partnership before and expired end of 2015, we need to resubmit right?	Your Framework Partnership Agreement with the European Parliament was signed under the past multi-annual grants programme 2012-2015. FPAs concluded under the previous programme continue to apply only until the end of running projects. In order to be eligible to submit a grant application in the media category under the new programme 2016-2019, applicants must first submit a partnership application under call COMM/FPA/2016, which is available on our website. This requirement also applies to the former partners of the European Parliament.
5	In regards to the establishment of framework partnership agreement, there is a declaration of honour that needs to be completed. However, there is an amount that needs to be inserted and I understand that at this stage the application is only for the establishment of framework partnership. Can you please clarify?	Indeed, no amount needs to be inserted at that stage. The main purpose of the declaration on honour for the framework partnership agreements is to certify that the applicant is not in one of the exclusion situation listed in the Financial Regulation.
6	With ref.to COMM/FPA/2016, Checklist for applicant/supporting documents	Please refer to section 7.2 of the call for proposals:

	<p>on operational capacity item 6: Could you, please specify what you mean by "average reach capacity" of the applicant, i.e. is this the technical penetration of our TV channels or the average daily, weekly, monthly reach on an year, or two years, or other period basis.</p> <p>Or it's the yearly reach of the channels for 1 or two years average basis, separately or combined? If the figure requested is a reach value, please clarify the reach definition, i.e. on 30 seconds consecutive viewing basis, or 60 seconds, or other time slot definition?</p>	<p>p. 10 "a) the capacity to reach at least the following audience in the country(ies) of activity for each of the field(s) of application: For television: a) either 2% of the national audience (average daily reach calculated on the basis of data gathered on a yearly basis or equivalent) using its own channel or in cooperation with one or more TV channels established in the same Member State, b) or 1,000,000 unique viewers, (average daily reach, calculated on the basis of data gathered on a yearly basis or equivalent) provided that the applicant demonstrates the capacity to reach trans-border audience (e.g. on the basis a cooperation agreement with one or more TV channels established in another Member State). c) or be among the 2 major televisions at regional level in terms of audience, (after the national TV) (based on average daily reach, calculated on the basis of data gathered on a yearly basis or equivalent). The list of EU regions is available at: http://cor.europa.eu/en/regions/pages/europe-in-my-region.aspx"</p> <p>p.11 "Reach capacity calculated on the basis of data gathered on a yearly basis (Year N-1) or equivalent backed up by the national monitoring authority or a third party monitoring body (e.g. Eurobarometer, TNS, IPSOS, GFK, Reuters, Nielsen, médiamétrie, Kantar, Gallup, CIM, AGF, Google analytics, Estudio General de Medios or equivalent) divided by the total population;"</p>
7	<p>With ref. to COMM/FPA/2016, would you please give some more details about the Action plan referred to in Checklists for applicants and the guidelines. As far as we could not find an appropriate form of such Action plan among the documents uploaded, we kindly ask you to provide information of what we are expected to draft and attach to the application. Should it be something very detailed; or something referring to future activities for example TV productions related to FPA subject or...</p>	<p>The purpose of the so called Action plan is to describe the common objectives of the applicant and the EP in compliance with the objectives stipulated in the call for proposals and the types of actions contributing to the achievement of those objectives. This means that applicants should explain how 1) they share the objectives expressed in the calls; 2) how they intend to reach them (type of actions/activities). There is no template for such Action Plan.</p>
8	<p>Is the FPA needed for submitting the applications for activity (under a</p>	<p>Please refer to section 2.2 of the call for proposals. "It should be</p>

	specific Call) and what would happen if we have not been approved for signing of FPA	noted that, when responding to calls for proposals for grants, partners should propose projects in the same field(s) of application as the partnership application. Projects may also include subsidiary activities outside their principal field of application e.g. partners in the area of media (field of application: TV) may propose a project including an online media component" Only selected partners will be eligible to be awarded a grant under the specific calls for proposals in the media category.
9	Is the grants programme open for media institutions in Moldova?	Please see the eligibility criteria in the call for proposals for partnership in the media category or the call for proposals for grants in the events category (to be published beginning of May 2016).
10	Our question is related to the possibility (or not) to participate in more than one category, that is to say, if a company have different activities (TV and radio, for example) and want to participate in both (TV and radio), that would possible? [...] In that case, if a corporate's group want to apply, the application in each category have to be done in name of the whole group or in the name of each company of the corporate's group, depending on the category.	Your organisation may apply for partnership in one or more fields of application (TV, radio and/or online media) under one single application. In that case, the reach criteria (selection criteria-operational capacity) will be assessed for each field of application. It is up to your organisation to choose which company will apply for partnership. Please note that the applicant must comply with the eligibility criteria announced in the call.
11	We would like to apply for the PARTNERSHIP COMM/FPA/2016. However, when we try to access the application form on the following link: http://www.europarl.europa.eu/tenders/1.1_eGrants_media_partnership_application_form_v.2_00.pdf we receive the following error message (a print screen was added in the attachment): Please wait... If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document. You can upgrade to the latest version of Adobe Reader for Windows®, Mac, or Linux® by visiting http://www.adobe.com/go/reader_download . After updating to and later downloading the newest version, we still receive	Please save the form on your computer ("save as" PDF document) and open it again. It has already happened that this message was displayed because the form was not properly saved.

	the same error message. We have tried different browsers and operating systems, but we still receive the same message.	
12	<p>In article 7.2 of the Call there are some requirements for applicant's capacity to reach particular part of the audience.</p> <p>1. For television. Since we are regional television (for Šiauliai region), we do not have neither 2 per cent of the national audience nor 1 000 000 unique viewers. However where are only two televisions in Šiauliai region (us being one of them), would we be considered eligible applicants according to the point c) (paragraph "For television")?</p> <p>2. For online media. We own the regional internet portal Etaplus.It covering news from whole Šiauliai region. For now we have about 8 thousand unique visitors per day and about 45 thousands unique visitors per month (and increasing). In the paragraph c) For online media the requirements sets at least 2 per cent of the national internet users (which would be about 42,5 thousand in Lithuania's case). Does this mean we cannot participate in this Call as an applicant in online media section?</p> <p>3. Can the application for partnership be submitted by the association of several regional internet portals in Lithuania which collectively cover 2 or more per cent of the national internet users?</p>	<p>1. If your organisation is in one of the situations listed under section 7.2 of the call for proposals (reach criteria), please provide the relevant data proving that your organisation complies with the criteria provided under section 7.2 (see page 12: Reach capacity calculated on the basis of data gathered on a yearly basis (Year N-1) or equivalent backed up by the national monitoring authority or a third party monitoring body (e.g. Eurobarometer, TNS, IPSOS, GFK, Reuters, Nielsen, médiamétrie, Kantar, Gallup, CIM, AGF, Google analytics, Estudio General de Medios or equivalent) divided by the total population)</p> <p>2. There are two possibilities: either your organisation reaches 2% of the national internet users (average daily unique visitors calculated on the basis of data gathered on a yearly basis or equivalent), or 1,000,000 average daily unique visitors calculated on the basis of data gathered on a yearly basis or equivalent, provided that the applicant demonstrates the capacity to reach trans-border audience (e.g. on the basis of a cooperation agreement with one or more media established in another Member State).</p> <p>3. The call for proposals does not foresee the possibility to conclude multi-beneficiary agreements (consortia). As explained under section 6.2, the applicant must be a single legal entity complying with the eligibility criteria set in the call for proposals. However, this does not prevent the applicant from working with a network of partners at national or transnational level. In such case, the criteria remain as described above.</p>
13	Which projects will be eligible under the call for proposals for grants in the media category?	The call for proposals for grants in the media category is expected to be published mid-June 2016. In the meantime, information on the targeted projects may be found in the call for proposals for partnership, section 3.3